

Dorm Monitor Position Description

(\$500 Stipend)

Purpose of the position: Monitor a small group of Tech Trek campers, provide emotional support, and respond to campers' questions and concerns throughout the week.

Dorm Monitor Selection Criteria: Dorm Monitors should be flexible, highly responsible, and emotionally available. Dorm Monitors should be comfortable with kindly enforcing the rules and regulations and handling emotional situations such as homesickness, camper conflict, and stress. Dorm Monitors should also be prepared to handle the needs of a variety of personality types and should above all concern themselves with the girls' safety.

General Responsibilities and Duties

- Responsible for "Dorm Group" of seven to ten girls, 12- to 13-years-old
- Attend daily on-site meeting with camp staff for schedule briefing and notification of any safety or medical issues that have arisen
- Respond to needs of campers from various parts of the region, including campers with disabilities and/or language challenges, treating them with respect and concern

Responsibilities and Duties While at Camp

- Hold "Dorm Group" meeting with campers every day
- Know the whereabouts of all dorm group members at all times, including if campers leave the dorm outside of the arranged schedule
- Respond to students who break camp rules and impose appropriate consequences
- Expected to be on call and accompany campers to campus activities throughout each day
- Assist teachers or workshop providers during classes or field trips as necessary
- Be aware of all rules unique to the campus, including cafeteria and dorm facilities
- Report any challenges or emergencies to Camp Director before contacting parents

Qualifications

- Age 21 by January 1 of the year of camp unless previously a camper or student counselor and age 21 by the time camp starts
- Highly organized
- Willingness to perform support during an emergency
- Enjoys working with 12-13 year old girls
- Commitment to STEM education
- Successfully pass a federal background check

Commitment Expected

- Reside on campus throughout the week of camp (Room and board provided by AAUW)

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Training

- An virtual Zoom Training led by camp Directing Staff
- Camp training at the host university on July 12th
- Darkness to Light sexual assault awareness training
- Other trainings that the Camp Director and Volunteer Coordinators deem necessary

***Please note that all trainings are mandatory, even if you have completed similar trainings for other companies, volunteer organizations or workplaces. Tech Trek will reimburse volunteers for Darkness to Light training upon the completion of camp.*