# **Student Counselor Position Description**

# (\$500 Stipend)

**Purpose of the position:** Assist teachers, Dorm Monitors and Camp Director during the week of Tech Trek camp with activities, field trips, material preparation and general camper needs.

**Student Counselor Selection Criteria:** A student counselor should be highly responsible and flexible, as well as a role model to campers. Student counselors must be empathetic and mature enough to handle emotional challenges. Experience as a camp counselor is preferred, as well as a positive disposition that encourages learning.

# **Responsibilities and Duties**

- Be familiar with camp schedule and activities
- Supervise students throughout daily activities, including classes, free-time activities and meals
- Assist in preparation of activity materials for campers, ensure activities start on-time
- Provide a safe environment by monitoring campers to ensure they are where they need to be
- Act as a good role model for girls, including warm, positive outlook and attitude
- Assist teachers during class time with projects and materials
- Communicate with other camp staff regularly and monitor challenges as they occur
- Provide opportunities for all girls to be involved in the camp activities and interact with group
- Assist other camp staff with any activity needs as they arise

#### Qualifications

- Must be Sixteen years old as of January 1 of the year of camp
- Ability to work as a proactive team member
- Enjoy working with 12-13 year old girls, preferably with experience in similar setting
- Has commitment to STEM education
- Taken courses in STEM fields preferred
- Warm, outgoing, empathetic personality
- If age 18 or older, successfully pass a federal background check

## **Commitment Expected**

Reside on campus throughout the week of camp (Room and board provided by AAUW)

### **Training**

- An virtual Zoom Training led by camp Directing Staff
- Camp training at the host university on July 12th
- Darkness to Light sexual assault awareness training
- Other trainings that the Camp Director and Volunteer Coordinators deem necessary

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\*\*Please note that all trainings are mandatory, even if you have completed similar trainings for other companies, volunteer organizations or workplaces. Tech Trek will reimburse volunteers for Darkness to Light training upon the completion of camp.