

# Lead Counselor Position Description

## (\$400 Stipend)

**Purpose of the position:** Assist all Tech Trek staff, particularly Student Counselors, during the week of Tech Trek camp with activities, field trips, material preparation and general camper needs. Act as a support person to Student Counselors by providing breaks and encouragement.

**Lead Counselor Selection Criteria:** The Lead Counselor should be highly responsible and flexible, as well as a role model to Student Counselors.

### Responsibilities and Duties

- Be familiar with camp schedule and activities
- Supervise students throughout daily activities, including classes, free-time activities and meals
- Act as a good role model for campers and Student Counselors, including warm, positive outlook and attitude
- Communicate with other camp staff regularly and monitor challenges as they occur
- Act as a kind and encouraging presence to Student Counselors
- Participates in Student Counselor training by planning activities/icebreakers for the first day of camp
- Serves as a "substitute" if a Student Counselor needs a brief break
- Supports Student Counselors by providing feedback/assistance
- Assist other camp staff with any activity needs as they arise

### Qualifications

- Must be between 18 and 20 years old as of February 27th, 2026
- Ability to work as a proactive team member
- Has leadership experience
- Enjoy working with 12-13 year old students, preferably with experience in similar setting
- Has commitment to STEM education
- Taken courses in STEM fields preferred
- Warm, outgoing, empathetic personality
- Can successfully pass a federal background check

### Commitment Expected

- Assist with set-up and clean-up
- Arrive to camp on-time and stay through the completion of camp (including a brief feedback session at the end)

\*Room and board provided by AAUW-WA\*

### Training

## **Lead Counselor Position Description**

- An virtual Zoom Training led by camp Directing Staff
- Camp training at the host university on July 11th
- Darkness to Light sexual assault awareness training
- Other trainings that the Camp Director and Volunteer Coordinators deem necessary

*\*\*Please note that all trainings are mandatory, even if you have completed similar trainings for other companies, volunteer organizations or workplaces. Tech Trek will reimburse volunteers for Darkness to Light training upon the completion of camp.*